

PAIUTE INDIAN TRIBE OF UTAH'S HIGHER EDUCATION PROGRAM POLICIES AND PROCEDURES



“Soaring for Education”

The Paiute Indian Tribe of Utah Tribal Council has the right to interpret the content of these Policies and Procedures. Nothing contained in these Policies and Procedures confer any right, contractually or otherwise upon any third party. These Policies and Procedures may be amended at any time.

Scholarship Application Deadlines

- Fall Semester - **June 30th**
- Spring Semester - **November 30th**

Office Address:

Education Department
440 North Paiute Drive
Cedar City, UT 84721

Phone Number:

435-586-1112 x ext. 3115

Fax Number:

435-586-7388

Website:

www.pitu.gov

Office Hours:

Monday-Friday 8:00am-5:00pm

Tribal Education Director:

Roger Clark

Purpose

The Paiute Indian Tribe of Utah places a high priority on encouraging Tribal Members to further their education by providing opportunities to qualified and eligible Indians through the Tribal Scholarship Program in accordance with these Tribal Program standards.

APPLICANT ELIGIBILITY

- A. Must be an enrolled member of the Paiute Indian Tribe of Utah.
- B. Admitted and enrolled in an eligible *postsecondary educational institution*.
- C. Must have applied for federal financial aid, by means of FAFSA (Free Application for Student Aid) and submitted the SAR (Student Aid Report) to the *eligible postsecondary educational institution*.
- D. Continuing applicants must be in good standing.
- E. Continuing applicants must have a minimum GPA of 2.3 based on a 4.0 system.

Eligible Postsecondary Educational Institution

Eligible institutions must be accredited by a national or regional accrediting agency and elective courses of study must result in the attainment of a degree.

APPLICATION PROCEDURE

The Paiute Indian Tribe of Utah Scholarship Application is located on the tribe's website (www.pitu.gov). Students must complete the online application by the established deadlines in order to be considered eligible for the Tribal Scholarship. Late applications will not be considered.

Application Checklist

Additional forms will be needed in order for the Education Department to consider the applicant's scholarship application complete. Please use this checklist and make sure all required items are received in a timely fashion.

I. First Time Applicants: must submit the following items on or before the deadline:

- ✓ Official high school transcript or official GED test scores.
- ✓ Official Letter of Admission from College/University.
- ✓ Certificate of Degree of Indian Blood.
- ✓ Class schedule for upcoming term/semester.
- ✓ Fully complete the Paiute Indian Tribe of Utah Scholarship Application.
- ✓ Invoice from the College/University.
- ✓ ACH Authorization Form.

II. Continuing, Returning, and Transfer Applicants: All above documents (I) must be confirmed on file. In addition, all documents (I) must have been approved by the Paiute Indian Tribe of Utah Education Department within the last 24 months. If documents were

previously approved, the applicant can apply for renewal by submitting the following on or before the deadline:

- ✓ Current officially sealed transcript from the school you last attended.
- ✓ An updated FAFSA (Free Application for Student Aid) SAR (Student Aid Report) for current year.
- ✓ An updated personal information, status information, school information page.
- ✓ Class schedule for upcoming term/semester.
- ✓ Invoice from the College/University.
- ✓ ACH Authorization Form

Priority Guidelines

Priority will be given to Paiute Tribal members who live within the service area. In addition, scholarship applications will be reviewed and approved in the following order:

- A. Continuing Students
- B. First Time Applicants
 - a. High School Graduates
 - b. GED Recipients
 - c. First time Undergraduates
- C. Undergraduates
- D. Graduate students

Indians from other tribes – The scholarship office will accept applications from members of federally recognized Indian Tribes who have maintained a permanent resident on the reservation for (1) year preceding the application. *Indians from other tribes will also need to show concrete proof that they were denied services.* Applicants are advised that the priorities established by the PITU Tribal Education Department are that “members of the Paiute Indian Tribe of Utah will always be given priority over non-tribal member applications”. If resources are available, non-PITU applications will be reviewed for consideration. The only funds applicable are those funds that are identified as federal. No tribal funding will be granted to non-tribal members.

Late and Incomplete Scholarship Packets

Late and/or incomplete applications will not be considered. No funds will be distributed until all documents are received.

Scholarship Funding Period

A student will be funded for a maximum of five (5) full time academic years in school for an undergraduate degree program. Students who have exceeded the maximum amount of 5 years must petition the Education Department for financial consideration.

Students who have exceeded the maximum funding periods must petition the Education Department for additional consideration.

Graduate students must contact the Education Department about scholarship availability.

Scholarship Amounts Available

- A. The PITU Education Department will approve student scholarships once every semester.
- B. Tribal Scholarships awarded by PITU will be awarded per student at a maximum rate of \$2,500 per semester for full time 12+ credits; less than 12 credits will be awarded \$200 per credit hour, per semester.
- C. Funds necessary beyond what is available shall be the responsibility of the student.
- D. Tribal Scholarship funds will be awarded directly to the student.
- E. The student will be responsible for paying his or her tuition and other educational/living expenses.
- F. Excess funds can be used for textbooks, school fees, computers, other necessary educational expenses, etc.

Student Status

- A. Full-time – 12+ credit hours
- B. Part-time (non-full-time) – 1 to 11 credit hours

Summer School:

To the extent that funds are available, students wishing to attend summer school may receive financial assistance from the Tribal Scholarship Program. Applications will be approved on a case-by-case basis.

Recipient Guidelines

- A. Read and understand all the policies and procedures.
- B. Maintain at least a 2.3 GPA at the end of every quarter/semester.
- C. *All* students must re-apply for each semester of funding.
- D. Attend class on a regular basis.
- E. Must apply for Financial Aid (FAFSA).
- F. Students must submit a current grade report in addition to an official sealed transcript at the end of each school quarter/semester.

- G. All students must work with their assigned advisor at the college/university he or she is attending.
- H. All students must submit their class schedule.
- I. All Students must notify the Paiute Indian Tribe of Utah Education Department within 5 days of the occurrence of any of the following:
 - a. Student drops below full-time (less than 12 credit hours per semester) status.
 - b. Student is suspended from school.
 - c. Student decides not to attend and withdraws from school.
 - d. Student is placed on academic probation by the college/university.
 - e. Student transfers to another institution.
- J. Students who are juniors and seniors will be required to turn in a graduation requirement sheet that has been completed by their college major advisor.

Scholarship Suspension

After a review by the Education Department the student will be suspended immediately (ineligible for funding) for a *minimum* of 1 year if any of the following occur:

- Student fails to meet the minimum 2.3 GPA at the end of two consecutive semesters/quarters.
- If the student fails to report any of the following:
 - Student is suspended from school.
 - Student decides not to attend and withdraws from school.
 - Student is placed on academic probation by the college/university.
 - Student transfers to another institution.
- Student GPA falls below 1.0.