

Center for Scholarship Administration
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BIA-WESTERN REGION
REGIONAL DIRECTOR

March 1, 2023

Subject: Eleanor Hazelton & Thilda Hartwig Scholarship

Dear Tribal Council,

It is time to begin the process for students who wish to apply for a scholarship beginning with the Fall 2023 semester. We appreciate your assistance in marketing the program to the students in your school. I have enclosed a sample flyer that can be used to publicize the scholarship to students. Please post the flyer in areas where the students normally congregate or online.

Also enclosed is a Frequently Asked Questions (FAQs) document that provides information about the scholarship requirements, eligibility, and application process. Please make this available as appropriate through the school's guidance counselors and other methods that may become available. Let us know if you have other suggestions on how to advertise the scholarship or need additional information to provide to potential candidates.

Applications will be accepted starting on **March 15, 2023** and ending on **May 15, 2023**. Scholarship candidates will apply online at www.csascholars.org/hazelton. Please let us know if you have a special award ceremony where scholarship awards are announced so we can provide you with a list of the awardees in a timely manner.

If you have questions, please call me at 864-268-3363 (Monday – Thursday: 8:30 a.m. - 4:30 p.m.; Eastern Time). You can also email me at Hanna@csascholars.org.

Thank you. We appreciate the opportunity to work with you on this scholarship program.

Sincerely,

Hanna Hamlin

Scholarship Director

Eleanor Hazelton and Thilda Hartwig Scholarship Frequently Asked Questions

Q. Who is eligible for the scholarship?

A: Applicants must:

- Be a member of an Arizona American Indian Tribe or a Montana American Indian Tribe.
- Reside in the State of Arizona or Montana.
- Demonstrate financial need.
- Attend full-time an accredited public or private, two-year or four-year college, university, technical college, vocational, trade or professional school in the United States and be working towards an undergraduate degree.

Additional Desired Qualifications:

- A minimum cumulative GPA of 2.0 on a 4.0 scale.
- Be in good academic standing.

Q. How do I apply?

A: Interested applicants may apply online at www.csascholars.org/hazelton.

Q: How are applications submitted?

A: Applications must be submitted online via the Center for Scholarship Administration (CSA) portal. There are three steps to complete and submit the application:

1. Set up an account through the portal.
2. Login to the account and complete the application. A confirmation email will be sent when the application is received by CSA. Applicants should contact CSA if a confirmation email is not received.
3. E-Mail in any additional required materials. See list below.

Q: What constitutes a complete application packet?

A: A complete application package includes the following:

- The signed **Student Authorization and Acknowledgements Form** found in the online application.
- **Official transcript** with grades and cumulative GPA posted through the latest fall semester.
- **Personal statement/essay:**
 - Submit a one-page signed personal statement explaining why the scholarship is important to you. Include your college and career plans.
- A copy of your **2023-2024 SAR Report** (Student Aid Report). This is the report you receive after completing your FAFSA (Free Application for Federal Student Aid).
- A completed **W-8 or W-9 IRS Form**. This form must be completed by the applicant.

Q: When is the deadline for submission of materials?

A: The online application must be completed and transmitted to CSA no later than **May 15, 2023**. Any required supplemental materials that need to be emailed must be sent to CSA no later than **May 15, 2023** and should be sent in one email.

Q: What is the amount of the scholarship award?

A: The amount of scholarship awards may vary.

Q: How can scholarship awards be applied?

A: Funds may only be used to pay tuition, fees, books and supplies as required by your courses.

Q: What school may I attend?

A: May attend full-time an accredited public or private, two-year or four-year college, university, technical college, vocational, trade or professional school in the United States, provided the institution meets the following requirements:

An eligible educational institution is one whose primary function is the presentation of formal instruction and that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of students in attendance at the place where it carries on its educational activities.

Q: How will I be notified if I am chosen as a recipient?

A: All applicants will be notified in writing by email, whether or not they have been selected to receive a scholarship. Those students selected will download a package from their online account that includes a scholarship agreement and information about the scholarship terms.

Q: Is this scholarship renewable?

A: This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants: Scholarship recipients must be enrolled full-time. Scholarship recipients are limited to four total years of scholarship award and are expected to have been enrolled consecutive years during that time. Students must reapply for additional scholarship awards. Renewal is not guaranteed and students will be included in the pool of scholarship applicants.

Need financial assistance to attend college?

Apply for a Eleanor Hazelton and Thilda Hartwig Scholarship

Eligibility requirements

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Additional Desired Qualifications:

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- Be in good academic standing.

Scholarship specifics

- This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants. Scholarship recipients must be enrolled full-time.
- See your guidance counselor for additional information.

Eligible applicants can apply at
www.csascholars.org/hazelton

Deadline

To be considered for a scholarship, applications and all supporting documentation must be received by
5:00 p.m. Eastern Time on **May 15, 2023**.

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